

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: Brant Kucera, City Manager
Date: October 6, 2015

Executive Report

- The Mayor and Chief of Police met with a Filipino delegation to discuss emergency preparedness. The Chief has reported that it was a great conversation and that the delegation was very impressed with the work that Cannon Beach has done. The leader of the delegation also commented that this was their best visit among their national tour. They also visited communities in Florida, Texas and Oregon;
- Representatives from US Fish and Wildlife stopped by the office to introduce themselves and they could not say enough good things about our work at Haystack Rock and indicated that both the City program and Friends of Haystack Rock are doing a fantastic job.

City Planner Report

Planning Commission: September 21 — the Planning Commission conducted a hearing on an appeal of a development permit for a dwelling at 672 North Hemlock. The Commission continued the hearing to its October 22 meeting.

Design Review Board: September 17 — the Design Review Board (1) approved a proposal from AT&T for an equipment building and expansion of a pre-existing cell tower on City-owned property at 315 South Spruce; and (2) approved a proposal from the Cannon beach Conference Center for replacement and expansion of their existing dining hall in approximately the same location at 100 East Third Street.

Short-term Rentals: Staff continued to process new and renewal short-term rental permits in September:

program	number of permits
Vacation Home Rental	108
Transient Rental Program	60
5-year Transient Rental Program	29
Total permits:	197
Short-term rentals to revoke	1
New short-term rentals this month (8/15)	1
Short-term rental code enforcement actions this month (8/15)	0

Other Planning Matters:

- Staff attended a meeting of the Oregon Land Conservation and Development Commission (LCDC) on September 24 in Astoria, and participated in a panel discussion about tsunami resilience and emergency preparedness.

Public Works Director Report

PW Admin:

- Tolovana Architects have begun preliminary design work on the city hall master plan project. OTAK/HLB engineers have also been on site gathering surveying field data to prepare the overall site plan. A draft parking lot site plan should be available by the end of October.
- The Police Department repeater project is waiting for the cabinet installation at the intersection of Hemlock and Pacific. Pacific Power will make the power service connection after the cabinet is installed.
- With the return of the rains, Ecola Forest Reserve has been reopened

Wastewater:

- Otak Engineering Consultants continues with the design of the force main upgrade project for the Pacific sewage lift station. A short segment of the forcemain along Rock Court and Harrison Streets will be upgraded from a 6 inch pipe to a 10 inch pipe. Staff will be meeting with the engineers to discuss project staging where the line crosses Hemlock at Harrison.
- Staff received a notice from DEQ for a fine of \$1800 for the sewer system overflow at Pacific sewage lift station on 20 July. This was the minimum level of fine for the overflow and was based on the failure of the alarm systems at the station - an issue that was immediately corrected and is not an issue at any other lift station. The fine was paid from wastewater operating revenues.

Water:

- Crews have repaired 6 water leaks this month - all residential service line leaks. No major leaks have been detected and staff continues to monitor hourly system demand on a daily basis to evaluate the potential for large system leaks. Non-revenue water (leaks/lost water) continues to hover around 10 to 11 percent - well within the target rate.
- Rainfall to date through 25 September has been 2.56 inches - finally closer to the annual averages with a week of weather remaining.
- September water demand (metered water) has begun its normal retreat to average levels following the summer season - and the return of wetter weather (reducing irrigation demand).
- The water treatment plant was taken off line during the rain even of September 2nd - primarily because of high turbidity in the creek. Staff decided subsequently to leave the plant off line given the drop in customer demand across the system. Water supplementation from the plant remained at a steady 100 gallons per minute from the 31st of July through the first weekend in September.
- The failed raw water intake pump will require a bit more work than first thought - the mounting rails in the wet well need to be replaced with stainless steel before the pump can be removed and sent to the vendor for repairs. Crews are planning this project for November.
- A new fire hydrant is being installed at the intersection of Vista Del Mar and Pacific Streets.

Streets & Storm:

- The Yukon/Hemlock bus shelter construction is complete. The glass walls have been installed by the vendor. The etching will be done at a later date when the artist returns from an extended trip to the east coast. The paving around the pad and at the intersection of Yukon will be done when the fall paving program contract is awarded - likely the 3rd week of October.

- Storm drain extensions have been completed in Pacific between Hemlock and Vista Del Mar. This segment will be paved as part of the steep street paving projects - along with the short segment of Center Street down to Pacific in mid- to late October.
- Staff spent the better part of two days cleaning up after the storm events over the first weekend of September - mostly downed tree limbs and scattered debris in streets and parks.
- Trees in the right-of-way at the corner of Elk Run Way and East Chinook in Haystack Heights are slated to be removed within the next two weeks. These are part of a grove of trees that were apparently damaged decades ago by road construction. Two of the group have fallen on the home located at the corner over the past 3 years. The owner requested the City evaluate the remaining trees for possible health issues. The arborist recommendation, after two in-depth evaluations was to remove 9 of the 13 remaining trees. This project came to Council for discussion in April 2015.

Parks:

- Parks has been busy with regular landscape maintenance activities all month.
- Staff assisted the street crew with construction of the Yukon bus shelter for several half days.
- Much of the ‘outdoor furniture’ has been refurbished and restained this year. These are the picnic tables and benches that are located throughout the city’s parks. Where possible wood members were turned over and or sanded and then stained and sealed to extend their life and serviceability.
- Wind screens at the tennis courts have been removed. Wind caught the screens and bent one run of the fence posts on the courts along Spruce Street. Staff will work with our fencing contractor to correct the problem later this fall.
- Flower baskets did not fare well in the wind event over the first weekend in September and were taken down for the season
- Turf fertilizing has begun in all the parks
- Replacement edge tiles for the skate park bowl have finally been located and obtained. This project is currently slated for mid-October. Several of the tiles along a curved portion of the bowl rim broke up a couple years ago and staff has been on a mission to locate replacements.
- Staff received a thank-you letter from the Christian Conference Center for all their hard work on the City parks and especially for their willingness to work around the Center’s schedule for use of the chapel - adjacent to Main park - staff limits their use of power equipment during the time the chapel services are held.

Building Department Report

August 2015 Building Department						
Permit Type	# of Permits	Permit Fees	Plan Review	FLS	Inspections	Total
Building	3	\$1,878.12	\$4,596.34	\$3,340.12		\$9,814.58
Mechanical	6	\$594.70				\$594.70
Plumbing	5	\$702.75				\$702.75
Vacation Home Rental	1				\$100.00	\$100.00
Monthly Total						\$11,212.03
				Seaside	75% of Total	\$8,409.02
				Cannon Beach	25% of Total	\$2,803.01

Haystack Rock Awareness Program

- HRAP’s end of year celebration will be October 31st, at 12:00pm at the Chamber Hall. This event is free and open to the public.
- Friends of Cape Falcon Marine Reserve, CoastWatch, and Haystack Rock Awareness Program will be hosting a talk about Seabirds, Marine Debris, and Marine Mammals at City Hall. This

event is on Friday October 2nd, from 6:30pm - 8:30pm. The speakers, Rob Suyran and Kim Raum-Suryan will be discussing the impacts of marine debris on marine mammals and seabirds. They will also share how their research is linked to marine reserves.

- A new Education Coordinator, Lisa Habecker, was hired on September 14th. She was previously a Lead Rocky Shore Interpreter. Lisa has been working for the program for 13 years and is a vital wealth of knowledge when it comes to identification of animals on and around the rock. Her Goal is to, "... bring this insight with new vision from Melissa Keyser and Kelsey Brown to create a memorable, hands-on learning environment for all students and visitors alike."
- This past month HRAP Interpreters have talked to over 11,000 visitors on the beach.
- HRAP Staff dedicated time on September 10th, at the Wildlife Center of the North Coast to assist volunteers in making more space to allow the admittance of newly injured birds. This year we have sent a record number of birds to the Wildlife Center. Early in the month, they unfortunately had to close their doors because they reached max capacity. HRAP plans to work closely with the Wildlife center this next season to better educate staff on how to rescue and even feed and hydrate birds on site to ensure prosperity. About 1/4 of the birds rescued by HRAP staff die in-transit to the Wildlife center. The more closely we can work and train with the Wildlife Center volunteers, the higher the success rate will be.
- Our Beach Season ended Thursday, September 24th and the truck was unpacked and cleaned by the remaining HRAP staff on Friday the 24th.
- We are down to three remaining staff member through the end of October: Melissa Keyser, Kelsey Brown, and Lisa Habecker.
- HRAP has been in talks with Francis Chan, an Associate Professor Senior Research from the Department of Integrative Biology at OSU, who would like to implement an ocean acidification monitoring program at Haystack Rock this year. HRAP would be in charge of replacing a monitoring device for the ocean acidification monitoring unit once a month. Mr. Chan will be in touch after verifying that the proper permits are in place to mount the monitoring device.
- We continued to lead guided tours for UN-Cruise, a cruise ship docked in Astoria, at Haystack Rock for the first two Fridays of September.
- We had a Biology Class from Seaside High School visit on September 28th, which is unusual for the time of year, but we were able to accommodate their schedule and offer a more focused version of our seasonal educational program. They also participated in a COASST bird survey — which HRAP conducts with local volunteers on a monthly basis.
- HRAP officially has a Facebook, Twitter, and Instagram page! We already have almost 200 followers on our Facebook Page in less than a month.

Cannon Beach Farmers Market

The Cannon Beach Farmers market just finished up its 2015 season, successfully! We ended with a volunteer/vendor appreciation party on the eve of the 29th of September. Bill's Tavern donated as well as the Wine Shack and Sandi and Bob Lundy. Food was spectacular, provided by OFalafel, Jonathan Hoffman and Margaret and Darrel Christians. Music provided by the awesome Barney Perrine. More info to come at the November Council meeting.!

Parks and Community Services Committee NeCus' Report

Draft Minutes from September 17, 2015

NECUS' VISIONING PROCESS

Knop reported Katie Voelke, the chair of GENA, made a presentation to the City Council about the NeCus' visioning process. Council was impressed and the Committee will continue thinking about what the parks's visioning will look like.

End Draft Minutes

Public Safety Report - August 1 through August 31, 2015

Staffing:	Authorized	Assigned
Sworn	8	7
Admin/Support	2	1
Parking/Information	4	4
Lifeguards	10	9
Reserve Officers		1

Station Activity:

CBPD Walk-in	88
CBPD Incoming Phone	330
SPD Dispatched Calls	142
Overnight Camping	149
Warnings	
Local Security Checks	1259
Traffic Warnings	72
Traffic Citations	12
DUII Arrests	3
Alarm Responses	5
Other Agency Assists	40
Citizen Assists	111
<u>Total Case File Reports</u>	<u>398</u>

Cases of Significance: DUII x 2, MIP Alcohol x 3, MIP Marijuana x 3, Theft I x3, Theft II x 1, Theft III x 2, Hit and Run x 9, Death Investigation x 1

Code Enforcement Activities: During this period, 7 alleged municipal code violations were addressed and resolved or pending resolution.