

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: Brant Kucera, City Manager
Date: May 2, 2017

Planning Director Report

Planning Commission: The Planning Commission's meeting scheduled for April 27 has been canceled. The work session with dune management consultant Jonathan Allan is rescheduled to May.

Design Review Board: The Design Review Board's scheduled hearing of April 20 was rescheduled at the request of the applicant to May 18.

Short-term Rentals: Staff continued to process short-term rental permits in April:

	Number of permits
Vacation home rental	118
Transient rental	57
5-year transient rental	29
Total permits	204
New permits approved in April	4
New permits in process in April	3
Short-term code enforcement actions in April	1

A total of 204 short-term rental permits were active as of April 21, 2017. This is about an eight percent increase over April 2016, when 189 permits were active.

Other Planning Matters:

- Lancaster Street Lab conducted a downtown parking turnover study on two sunny weekend days in April. Results and recommendations will be available at the May 9 City Council work session.
- Planning staff interviewed three building official candidates in April. A job offer will be extended to one of the candidates before the end of the month.
- Planning staff continued to work with Oregon Watershed Enhancement Board (OWEB) staff on an acquisition grant for 28-acre addition to the Ecola Creek Forest Reserve. OWEB will consider our application at a meeting on April 26, with a decision on the request expected in May.

Building Department Report

March 2017 Building Department						
Permit Type	# of Permits	Permit Fees	Plan Review	FLS	Inspections	Total
Building	9	\$7,381.43	\$5,391.51	\$627.93		13,400.87
Mechanical	16	\$1,004.40				\$1,004.40
• Plumbing	8	\$761.00				\$761.00
Vacation Home Rental	8				\$800.00	\$800.00
Monthly Total						\$15,966.27
			Seaside		75% of Total	\$11,974.70
			Cannon Beach		25% of Total	\$3,991.57

Emergency Management Report - April 2017

Overview:

- Conducted Cannon Beach Red Cross Recruitment event for the community.
- Conducted a Cannon Beach Emergency Volunteer Drill with CERT and MRC volunteers.
- Conducted a work session with the American Red Cross, Cannon Beach Red Cross Lead, and the Cannon Beach Emergency Volunteer Director. Work Session focus building capacity and collaboration with the American Red Cross.
- Identified medical supplies and equipment MRC volunteers will need in their Field Medical Bag to better serve the injured following an incident or disaster.
- Editorial process begins on the City and Emergency Volunteer Field Operating Guides

Haystack Rock Awareness Program Report

General:

- Proposed budget amendment for a \$3,750 donation made by the Friends of Haystack Rock to be allocated to the specific HRAP line items:
 - Education - \$800
 - Equipment - \$900
 - Phone/tablets - \$1,250
 - Insurance - \$300
 - Travel and lodging - \$500
- Following the Healthy Oceans Coalition workshop in Cannon Beach March 6th & 7th, Melissa was invited to attend the HOC national policy meeting April 12th-14th in Chicago, IL
 - Great workshop with informative trainings and excellent opportunities to network



- FOHR board members Tiffany and Keith, as well as Melissa attended Necanicum Bird Day on April 1st
 - Good, steady turnout, interested participants
- 4 USFW signs went up on March 30th, unfortunately one already came off in an area which experiences particularly rough surf (it was worth a try though, and we will replace it in a different location)
- The Stephanie Inn and Aveda Beauty, have confirmed a partnership with FOHR for a fundraising program focused on brining awareness to clean water and celebrating Earth Day all month in April
 - The program, through FOHR, will be the recipient of all donations made through fundraising efforts
- 12 Days of Earth Day began April 11th, with multiple family friendly and environmentally conscious events planned
 - There were many new volunteers participating in the planning process this year
 - HRAP has events planned everyday
- Ecotourism plans are now focusing on securing funding through Travel Oregon's Rural Tourism Studio, a workshop focused on regional ecotourism with grant funding available to ensure that a plan of action is carried out
- The entire HRAP City website has been updated
- Gina Palmer, HRAP Lead Rocky Shore Interpreter, will be leaving her position May 1st, for a new, full time opportunity as an environmental interpreter in Utah
 - Melissa has been advertising and recruiting to fill two Interpreter positions with one interview on April 21st
- We will additionally be advertising the new Fundraising and Outreach Coordinator position at the end of April, and hope to have it filled by July 1st (this position has been funded by an increase in donations from the Friends of Haystack Rock)

Education:

- Lisa has been attending to all the kinders and pre-k for Puffin Welcome by visiting them in-classroom
 - Finishing up last minute details for the Puffin Welcome event on April 14th

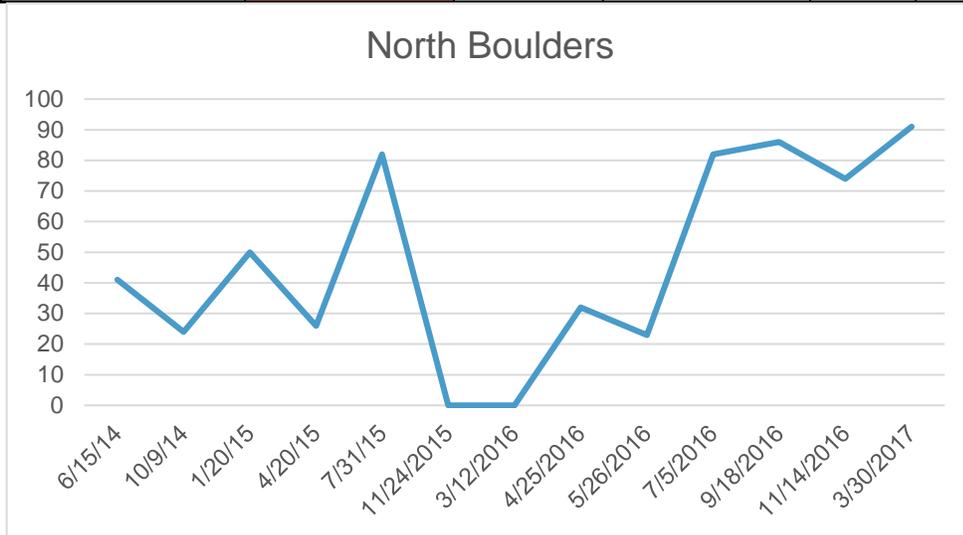
Volunteers:

- New Junior Interpreter from Washington named Kody just joined HRAP
 - He is eleven and has been shadowing staff since last Saturday and became an official volunteer on Wednesday
 - He will be back for 2 weeks in August – looking forward to having this polite young man help out again!
- Junior Interpreter, Noah, also 11, returned for his second season to volunteer on the beach
 - Noah and his family travel from Washington each year, during their spring break, to volunteer for the program – how awesome is that?!
- 2017 Volunteer took place April 8th from 9:30-7:30
 - Great turnout with many interested participants

Citizen Science:

- Volunteers & staff continue to conduct monthly citizen science surveys:
 - Marine Debris: 4/25 @8am
 - Sea Star Survey – latest results:

	North Boulders	South Wall	S.East Needles	Total	Total number w/ wasting	Notes
6/15/14	41	10	37	88		Red: Highest Counts
10/9/14	24	9	n/a	33		
1/20/15	50	11	75	136		
4/20/15	26	37	37	100		
7/31/15	82	n/a	42	124		
11/24/2015	n/a	50	48	98		
3/12/2016	n/a	56	n/a	56		
4/25/2016	32	50	n/a	82		
5/26/2016	23	41	43	107		
7/5/2016	82	85	55	222	20(9%)	
9/18/2016	86	104	n/a	190	32(17%)	
11/14/2016	74	n/a	n/a	74	6(8%)	
3/30/2017	91	47**	68	159	36(22%)	**Only 1/2 of S. Wall Surveyed



Public Safety Report – March 2017

Staffing:	Authorized	Assigned
Sworn	8	8
Admin/Support	2	2
Parking/Information	5	1
Lifeguards	10	0
Reserve Officers		1

<u>Station Activity:</u>	Mar. 2017	Mar. 2016
CBPD Walk-in	143	158
CBPD Incoming Phone	343	351
SPD Dispatched Calls	56	34
Overnight Camping Warnings	15	32
Local Security Checks	2336	1804
Traffic Warnings	168	101
Traffic Citations	25	11
DUII Arrests	3	1
Alarm Responses	9	10
Other Agency Assists	68	41
Citizen Assists	28	28
<u>Total Case File Reports</u>	171	185

Cases of Significance:

- Minor in Possession of Alcohol x 2
- Death Investigation – Suicide x 1
- Theft I x 1
- Theft III x 2
- Disorderly Conduct x 1
- Menacing x 1
- Attempted Burglary x 1
- Mental Hold by a Police Officer x 2
- Fugitive Arrest/ Parole & Probation Detainer x 2
- Assault IV x 1
- Interfering with a Peace Officer x 1
- Hindering Prosecution x 1

Code Enforcement Activities: During this period, 3 alleged municipal code violations were addressed and

resolved or pending resolution.