

City of Cannon Beach Monthly Status Report

To: Mayor and City Council

From: Chief Jason Schermerhorn, Interim City Manager

Date: July 10, 2017

Planning Department Report

Planning Commission: The Planning Commission met on June 22. The Commission approved CU17-02, a conditional use request by the Cannon Beach Academy to establish a charter school at the former Cannon Beach Children’s Center building in Tolovana Park. The Commission also head a request from the homeowners at 163 West Orford Street for a setback reduction to allow renovations to this existing single-family house. The hearing was continued to July 27.

Design Review Board: The Design Review Board met on June 15. The DRB continued to their August 17 meeting a request by Darryl Bell for exterior modifications to the existing commercial building at 3115 South Hemlock Street. The DRB approved the design of a new three-unit apartment building at the Haystack Gardens site, 184 East Gower Street,

Short-term Rentals: Staff continued to process short-term rental permits in June:

	Number of permits
Vacation home rental	119
Transient rental	55
5-year transient rental	28
Total permits	202
New permits approved in June	1
New permits in process in June	1
Short-term code enforcement actions in June	0

A total of 202 short-term rental permits were active as of June 26, 2017. This is about a six percent increase over June 2016, when 190 permits were active.

Other Planning Matters:

- Alton Butler, the City’s building official, started work on June 5, 2017.
- Planning staff submitted a \$135,000 grant request to ODOT on June 9 for funding for a Transportation System Plan.
- The planner and building official accompanied Cannon Beach Academy officials and contractors on a walk-through of the former Cannon Beach Children’s Center building.
- Planning staff met with Columbia River Estuary Study Taskforce (CREST) staff on June 22 to discuss the dune grading study.
- Planning staff attended the monthly council meeting of CREST on June 22. The CREST council adopted a budget for FY 17-18

Public Works Department Report

PW Admin

- Work has been completed on the server room. Work will begin on Colleen Rigg's office (sheetrock and windows) with work completed by the end of July.
- Job advertisement for Public Works Foreman is out with all application/resumes due by July 28, 2017

Water/Wastewater

- Work has started to prepare the slow sand filter for fall operation. Generous flow in the three springs may allow the City to bypass use of Ecola Creek and the sand filters this fall and winter.
- Staff is beginning the process to increase height on the north and east sides of the wastewater lagoon.
- Work continues at the staff level for the water/wastewater masterplans. Further Public Works Committee review and public education will occur in October/November followed by Committee recommendations in December.

Streets/Storm

- Vegetation control continues to be the focus of street crews.
- We are awaiting some maintenance by ODOT on Ecola Park Road. Work tentatively includes addition of a culvert, patch over rough asphalt, cut brush back from edge of road, inspect or hazard trees and remove any remaining hazards on public right-of-way.
- Begin planning work for 2017/2018 pavement preservation projects. Although Spruce & Fir streets from 3rd to 5th streets are on the list, completion of the Christian Conference Center project may not be accomplished resulting in a delay of the City project.

Parks/Arts

- The second open house to review the amendments to the Park and Trails Masterplan was held on June 7, 2017. OTAK is preparing remarks to finalize the amendments and attach to the plan.
- Staff is reviewing possible projects for the trail maintenance/development in 2017/2018.
- The Public Arts Committee proceeded with the refurbishment of the Chicken and Egg sculpture at Hemlock and 1st (Cannon Beach Community Hall) and has been reinstalled.

Building Department Report

May 2017 Building Department						
Permit Type	# of Permits	Permit Fees	Plan Review	FLS	Inspections	Total
Building	6	\$12, 243.26	\$5,198.92	\$118.56		\$17,560.74
Mechanical	9	\$984.45				\$984.45
• Plumbing	7	\$1,202.50				\$1,202.50
Vacation Home Rental	9				\$900.00	\$900.00
Monthly Total						\$20,647.69
			Seaside		75% of Total	\$15,485.77
			Cannon Beach		25% of Total	\$5,161.92

Emergency Management Report

Date Range: June 1, 2017 – June 30, 2017

- 10 Cannon Beach CERT Volunteers were deployed to assist law enforcement with traffic management during Sandcastle Day. A total of 995 vehicles were managed during the event.
- The Cannon Beach MRC Volunteers were deployed and assisted with basic first aid and one asthma attack during Sandcastle Day.
- Conducted two Traffic Management trainings for CERT members.
- Conducted a work session with the Clatsop County Public Health Director, Clatsop County Emergency Manager, and Senior and Disabled Services to discuss the Cannon Beach Vulnerable Population Survey Project.
- Identified medical supplies and equipment MRC volunteers will need in their Field Medical Bag to better serve the injured following an incident or disaster.
- Editorial process continues on the City and Emergency Volunteer Field Operating Guides.

Haystack Rock Awareness Program Report

General

- Ecotourism plans are still focusing on securing funding through Travel Oregon’s Rural Tourism Studio, a workshop focused on regional ecotourism with grant funding available to ensure that a plan of action is carried out
 - A group of representatives from interested participants will begin meeting monthly to discuss the process
- Two new Interpreters hired:
 - Roan Childress: a recent Graduate from Neah-Kah-Nie High School who is very passionate about marine biology. She has attended and placed at numerous National Salmon Bowls, volunteered for the program in her youth and will be leaving for college in August
 - Andrea Deegan: previous HRAP Volunteer, mother of two fur babies, with a passion for environmental education and protection, who hails from the “other” coast – the Atlantic
- The HRAP Outreach Coordinator position is currently closed
 - Interviews are being conducted and a decision will be made by the beginning of July
- HRAP partnered with Portland Surfrider and Cape Falcon Marine Reserve for an intertidal tour at Short Sands on May 20th
 - Good turnout with many interested participants, many of whom traveled up to see the Rock afterward
- HRAP is partnering with the Northwest Marine and Aquatic Educators (NAME) group for their 2018 conference which will be held in Oregon
 - The conference will be in Portland with break-out sessions to the coast (Cannon Beach, Seaside etc.) planned
- Melissa and Lisa received scholarships covering the costs for this years NAME conference and travel costs, in Homer Alaska, August 7th-12th, totaling over \$2,200
- Discover Haystack Rock events have had EGGcellent turnouts

- Our last event, on June 3rd, was Murre Egg painting
- The joint school groups on the beach (Astor Elementary at the Rock and Seaside at Surfsands with over 400+ students) went well
 - We do need a bit more time to plan the event in the future
 - OPRD park staff came out and helped at the event (first time they have “volunteered” for our program in a few years)
- Private Tours have been generating profits at a slow and steady pace
 - Saturdays Tours are now led by Stephen Grace (for free with a \$10 suggested donation) to encourage participation and marketing of our private tours
- Day and week camps (for Adults and Kids this year!) will be starting soon – they have proved an excellent way to educate many kids in the community as well as generate much needed revenue to fund supplemental free programs
 - Kids Camps: June 21st & 26th-30th, July 10th-14th, and August 23rd
 - Adult Camps: June 26th & August 9th
- HRAP will be partnering with Oregon Shores on July 6th in celebration of the Oregon Beach Bill
 - HRAP and Oregon Shores, along with Stewart Schultz will be leading a walk along the beach, passing in front of the Surfsands, as well as a talk the evening before to celebrate the event
- Lisa will be headed down to the State Capital, tabling an event representing HRAP and FOHR, for the Beach Bill Birthday Bash on July 8th
- Our annual HRAP Summer Potluck is coming up on July 15th at 5:30pm
 - Jenna Sullivan from MARINE will be discussing Sea Star Wasting
- Sandcastle Day took place on June 17th – large, but respectful crowds
 - HRAP also participated in the Sandcastle Parade
- On June 24th HRAP will be tabling an event at the Oregon Coast Aquarium for World Oceans Month, followed by one event in July and two events in August

Education

- We have 5 official school groups left!
- This season we saw the highest number of Kinders for Puffin Welcome – 168
- Thus far, on the beach, we have educated over 2,150+ students!
- Ramping up for our first ever day camp for adult and children – first activity “Just Jellin’ on July 21st
- Very grateful for all the new art/educational materials!

Volunteers

- Busy cold calling previous volunteers for a return to the Rock
- We are very lucky to have great Junior Interpreters helping and a cool Grandmother/Granddaughter team from Portland assisting
- Staff has been very helpful connecting those passionate beach people to me for joining our team. Thank you to the Board for your beach time!

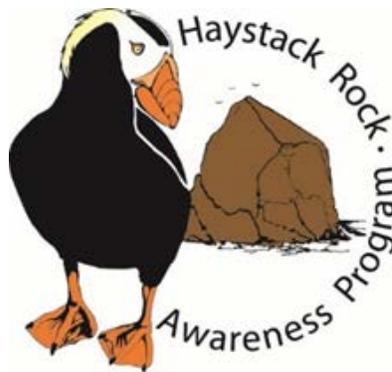
Citizen Science

- Volunteers & staff continue to conduct monthly citizen science surveys:
 - Marine Debris: School group conducted survey this past month
 - CoastWatch: many mole crabs observed in this months wrack line and lots of woody debris, but nothing unusual
 - Sea Star Survey – next survey 7/11/17

- COASST dead bird survey: no birds found this month
- BLOY: Surveying for Black Oystercatchers has concluded for the season – we will continue monitoring the one nest (located in the saddle) through the end of the summer
- Our Seabird Survey Training, in partnership with The Audubon Society of Portland and Cape Falcon Marine Reserve, had a small but interested turnout
 - This seasonal monitoring, focusing on Cormorants, begins the beginning of June and runs through August
 - Kari Henningsgaard (HRAP Lead Interpreter) and Amy Grace (HRAP Volunteer) will be conducting the surveys weekly

Monthly Counts

- May:
 - Direct visitor contacts: 10,185
 - ‘Thank you’s’: 4,699
 - Beach Donations: \$1,084.75
 - Visitors trampling wildlife: 902
 - School Groups: 21
 - Volunteer Hours: 251



Public Safety Report – May 2017

Staffing:	Authorized	Assigned
Sworn	8	8
Admin/Support	2	2
Parking/Information	6	5
Lifeguards	10	9

<u>Station Activity:</u>	May 2017	May 2016
CBPD Walk-in	213	202
CBPD Incoming Phone	411	369
SPD Dispatched Calls	55	53
Overnight Camping Warnings	79	83
Local Security Checks	1758	1328
Traffic Warnings	140	117
Traffic Citations	25	19
DUII Arrests	3	3
Alarm Responses	9	12
Other Agency Assists	41	40
Citizen Assists	26	52
<u>Total Case File Reports</u>	229	232

Cases of Significance:

Minor in Possession of Alcohol x 1, Burglary II x 1, Theft II x 1, Theft III x 2, Assaulting a Public Safety Officer x 1, Criminal Trespass II x4, Criminal Mischief III x3, Disorderly Conduct II x 1, Resisting Arrest x 1, Eluding a Police Officer x 1, Reckless Endangering x 1.

Code Enforcement Activities: During this period, 3 alleged municipal code violations were addressed and resolved or pending resolution.