

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: City Manager Bruce St. Denis
Date: June 5, 2018

Planning Department Report

Design Review Board: The Design Review Board met on May 17 to consider the following:

- DRB 18-01. The Board continued this to their June 21 hearing.
- FS18-02. The Board approved a replacement freestanding sign for the Cannon Beach Ridge condominiums on 420 Elk Creek Road.

Planning Commission: The Planning Commission met on May 24 to conduct public hearings on the following items:

- V18-03. The Commission conducted a hearing on an off-street parking variance for O'Brien Construction at 273 Beaver Street for their offices. The Planning Commission denied the request due to concerns about the feasibility of a proposed informal shared parking arrangement.
- V18-04. The Planning Commission conducted a public hearing on a setback reduction request to replace an existing dwelling at 707 N Laurel. The request was made by Tolovana Architects on behalf of property owners Tom and Brenda Souply. The Planning Commission denied the request because the proposal did not meet approval criteria, and because it was feasible to build a fully compliant dwelling on the site.
- ZO18-02/CP18-01. The Planning Commission took testimony on proposed updates to the City's Fore-dune Management Plan. The Chairman closed the hearing, and directed staff to schedule discussion and deliberation on this item for the June 28 Commission meeting.

Building Permits: Staff processed the following building permits in April:

Permit Type	# of permits	Permit Fees	Value
Building	7	\$7,971	\$738,551
Mechanical	8	\$798	
Plumbing	7	\$1,170	
Monthly Total	22	\$9,939	

The building official spent approximately 15 hours per week providing building inspection and plan review services to the City of Manzanita under an Intergovernmental Agreement.

Short-term Rentals: Staff continued to process short-term rental permits in April:

Program	Number of permits
14-day permit	117
Lifetime Unlimited permit	53
5-year Unlimited permit	34
Total permits	204
New short-term rentals this month	0
Pending short-term rentals	4
Five-year lottery draws this month	0
Short-term code enforcement actions this month	4

Other Planning/Building Matters:

- The Planning Director and Public Works Director met with Brent Keller, a consulting forester with Mason Bruce & Girard, to discuss their firm’s services (4/30).
- The Building Official and Planning Director visited a residential construction site at 608 N Larch and met with the owner to discuss a stalled construction project (5/2).
- The Planning Director and Councilor Ogilvie attended a meeting of the Clatsop County Housing Technical Advisory Committee in Astoria (5/7).
- Michael Duncan of ODOT met with the Planning Director to discuss the City’s Transportation System Plan grant application and other highway-related matters (5/9).
- Jay Sennewald of Oregon State Parks & Recreation Department met with the Planning Director to visit several oceanfront sites to discuss shoreline stabilization projects, and to discuss foredune revegetation requirements (5/17).
- The Planning Director met with the Parks & Community Services Committee to discuss issues pertaining to Ecola Creek Forest Reserve (5/17).
- The Planning Director met with Jeff Nicholson to discuss compliance-related issues on his development at 532 N Laurel (5/17).
- The Ecola Creek Watershed Council met on 5/21; the Planning Director attended on behalf of the City.

Public Works Department Report

Water/Wastewater

- A Leak Detection Survey took place the end of April/beginning of May. A total of 23 leaks were identified and totaled 28.25 gallons of water lost per minutes. All leaks will be repaired over the next several weeks.
- Bid’s were open for the Ash Street Water Line Project on Thursday, May 17, 2018. The apparent low bidder was Bob McEwan Construction from Seaside, Oregon with a bid amount of 197,448.

Roads/Parks

- In addition to their routine activities, the Parks department installed a purple martin birdhouse, put the nets up at the soccer field, helped set-up the Community Festival event, and has been assisting at the recycling center.
- The flower baskets were installed May 18th.

- Geese and ducks have been enjoying the nesting platforms at the wastewater treatment plant. Approximately 10 ducklings/goslings have been spotted recently.
- In addition to this year's paving preservation project the City was able to also pave Pacific Street between Surfcrest and Delta, the Public Works Yard, and the Dyke road at the treatment plant.
- Striping throughout Cannon Beach will be refreshed with a completion date of June 30. A new crosswalk will be added at the corner of Beaver and Fir.
- Public Works hosted an Open House on Wednesday, May 23rd at City Hall for staff and the community. City Manager Bruce St. Denis shared words of appreciation for the Public Works team as a whole and their relentless support in caring for our beautiful community rain or shine, day or night.

Haystack Rock Awareness Program Report

General:

- Annual totals (since 1/1/18):
 - **Total Revenue: \$18,018.34**
 - Raised/sent to FOHR: \$869.43
 - HRAP Donations: \$4,366
 - HRAP Sales: \$12,783.91:
 - (Tours: 1957.33)(Camps: 384.58)(Sales: 2029.00)(Grants: 7100.00)(Other: 1312.00)
 - Direct visitor contacts: 28,510
 - Education Programs (field-trip, classroom, etc.): 26
 - Number of volunteers: 110(!!)
 - Bird Rescue: 6
 - Beach wheelchair checkouts: 103
 - Beach wheelchair donations: \$1454.35
 - Partnering events: 55
- Jennifer Kush, joined our team this past month as an HRAP Rocky Shore Interpreter!
- Hosted a Black Oyster Catcher training, in partnership with the Audubon Society of Portland and Cape Falcon Marine Reserve on May 4th.
- Sponsored the Marine Reserve Summit in Cannon Beach on May 21st&22nd.
- Melissa attended 15 meetings for various partnering organizations including Friends of Haystack Rock, Oregon Ocean Policy Advisory Committee, Wildlife Center of the North Coast, Friends of Cape Falcon Marine Reserve, 12 Days of Earth Day, and Northwest Aquatic and Marine Educators.
- Seasonal Interpretive staff have been working at double speed as our beach season picks up steam!
 - Staff have seen quite a bit on the beach the past month: Puffins, murres and other sea birds beginning to conduct nesting activity, such as building nests; a new round of veilellas washing in on the beach; a group of 5 goslings crashed down from the top of the rock where apparently the adult Canada Geese had been nesting, four stayed with the parents, one was taken to the WCNC; sights of whimbrels, many different types of shore birds, active peregrine falcons; a sudden influx of visitors as the sun has emerged for the spring.



Education & Volunteers:

- Education:
 - Hosted our first ever Nudibranch Safari at the Rock and was very well attended.
 - We have hosted over 800 students from around Oregon and even Massachusetts since the beginning of the season!
- Volunteer:
 - Updated our volunteer newsletter.
 - Continuing to recruit new volunteers through tabling events and beach time with 5 new volunteers for our program.
 - Our wonderful USFW Volunteers, Art and Dale Broszeit, just joined us this past month and will be volunteering 20 hours/ week through September.

- Our Sea Grant Intern will be joining us next month.

Outreach:

- Busy with many events:
 - Gave Trash Talk presentation in Portland for Surfrider on May 8th.
 - Manzanita Community Center presentation on May 15th.
 - Tabled Trash Talk Jewelry/ HRAP at Marine Reserve Conference.
- Met with individual interested in making plastic shredder for program.
- Multiple requests for HRAP presentations along the coast.
- Coordinated multiple Trash Talk jewelry making classes.
- Continuing to check in with multiple TT vendors along the coast.
- Began planning, initial grant proposal for Travel Oregon small grant.
- Met with Lower Columbia Hispanic Council and other community groups to work as partners.

Communication:

- Updated Facebook:
 - Updated Services, Updated Cover Photos
- Made new posters and materials:
 - New Welcome Table FAQ postcards.
 - Brought new translated Haystack Rocks poster to Visitor Center.
 - Brought more Puffin brochures to Visitor Center.
- Update Website:
 - Update event dates, modified wheelchair page information.
- Press Releases:
 - Nudibranch Safari, Bilingual Interpretation & Wheelchair position, Bio-blitz.
- Partnered with HRAP staff to translate HRAP Rocks! Poster into Spanish.

Citizen Science:

- Conducted COASST seabird survey on May 4th at Haystack Rock.
- Conducted pelican survey at Haystack Rock and Ft. Stevens on May 19th.
- Conducted Marine Debris Survey at Haystack Rock on May 20th.

Public Safety Report – April 2018

Staffing:	Authorized	Assigned
Sworn	8	8
Admin/Support	2	2
Parking/Information	6	0
Lifeguards	10	0
Reserve Officers		

	April 2018	April 2017
<u>Station Activity:</u>		
CBPD Walk-in	227	160
CBPD Incoming Phone	315	339
SPD Dispatched Calls	70	61
Overnight Camping Warnings	36	37
Local Security Checks	1936	2148
Traffic Warnings	59	172
Traffic Citations	9	25
DUII Arrests	0	4
Alarm Responses	10	9
Other Agency Assists	38	52
Citizen Assists	20	18
<u>Total Case File Reports</u>	206	196

Cases of Significance:

Burglary I	2 Cases
Theft I	1 Case
Fugitive Arrest	1 Case
Criminal Mischief II	1 Case
Public Indecency	1 Case
Domestic Assault IV	1 Case

Traffic Citations:

Driving with a Suspended License	2 Citations
No Operators License	2 Citations
Driving Uninsured/Fail to Carry Proof	2 Citations
Following Too Closely	1 Citation
Fail to Install Ignition Interlock Device	1 Citation
Fail to Obey Traffic Control Device	1 Citation

Code Enforcement Activities: During this period, 9 alleged municipal code violations were addressed and resolved or pending resolution.