

**City of Cannon Beach
Monthly Status Report**

To: Mayor and City Council

From: City Manager Bruce St. Denis

Date: July 5, 2022

Planning Commission: The Planning Commission met on June 23, to consider the following items:

- Public Hearing and Consideration of SR# 22-02, Aric Barnes request, on behalf of Cadwallader & Kramer Family Trust, for a Setback Reduction to add a gabled-roof to an existing flat-roofed garage.
- Public Hearing and Consideration of P# 22-01 & CU# 22-02, Jamie Lerma request, on behalf of Patrick/Dave LLC, for a three-lot Conditional Use Permit three-lot Partition in the Wetland Overlay Zone.
- Continuation and Consideration of CP#22-01 Adoption of the Cannon Beach Transportation System Plan (TSP), as supporting material to the Comprehensive Plan.

Design Review Board: The Design Review Board canceled their meeting of June 16th, due to the lack of applications.

The Chair of the DRB, approved minor modifications for the following addresses:

Les Shirley Park, Sign update by the Lewis & Clark Heritage Foundation
988 Hemlock, Newman's at 988 paving of parking lot

Short-term Rentals: Staff continued to process short-term rental permits in May:

Program	Number of permits
14-day permit	132
Lifetime Unlimited permit	45
5-year Unlimited permit	22
Total permits	199
New short-term rentals this month	0
Pending short-term rentals	4

Building Permits: Staff processed a total of 4 building, 5 mechanical and 9 plumbing permits in May:

Permit Type	# of permits	Permit Fees	Value	Affordable Housing Surcharge, Current Month	Affordable Housing Surcharge, Fiscal Year to date	Affordable Housing Surcharge, Total to Date
Building	4	\$2,400.32	\$ 0.00	\$ 00.00	\$ 96,055.88	\$ 273,805.88
Mechanical	5	\$530.00				
Plumbing	9	\$902.00				
Monthly Total	18	\$12,889.05				

Other Planning/Building Matters:

- The CD Director & Planner attended the Spring Coastal Planners Network Meeting, in Tillamook;
- The CD Planner attended the Dune Management Planning Session, in Newport;
- The CD Department and Planning Commission hosted a celebration of Daryl Johnson’s service to the PC;
- The CD Director met with Tillamook County’s Housing Coordinator to discuss regional workforce and affordable housing;
- The CD Director attended the Emergency Management Training Table Top Exercise on Cascadia Rising;
- The CD Staff continues to support PMT meetings of the Code Audit;
- The CD Director spoke before the Regional Elected Officials meeting on workforce and affordable housing;
- The CD Director served on the CBE consultant selection committee;
- The CD Staff met with regional representatives to discuss GIS support, after the news of the passing of Mark Scott, the City’s GIS provider;
- The CD Director, served as City of Cannon Beach’s representative on the quarterly meeting of the CREST board of directors;
- The CD Director, approved the CREST budget at the yearly meeting of the CREST budget committee;
- The CD Department worked with the consultant on initial flight for the Shoreline Drone Project;

Tree Report – May

Date	Name	Location	Total removed	Hazard	Dead	Const.	Health other	Solar	Replant Req.
5/9/2022	Dethlefs	2964 S Pacific	1	1					1
5/9/2022	Gioia	655 N Laurel	1	1					1
5/9/2022	Swaggerty	156 W Adams	1	1					1
5/9/2022	Beckman	3800 E Chinook	1			1			1
5/16/2022	Arbor Care	316 & 332 E Harrison ROW	7			7			
5/24/2022	Gecho	128 E 5th St.	1	1					1
Number of Native Trees Planted by City Staff: 0 Number of Native Trees Planted by City Staff same time last year: 0 Replanting of Trees occurs during the appropriate tree planting season									

Public Works Department Report – June

Water

- Leaking meter frost plate, replaced meter at 193 Tok Lane.
- Repaired water leak at 3988 Pacific.
- GPS two fallen semaphores.
- Located 4 unmarked conduit at Tolovana mainline.
- Mowing and cleanup at Slow Sand Filter plant area.
- Customer assist, 4688 Logan Lane, garden hose leak.
- Adjusted solar panels at north reservoir.
- Walker completed 3-day class for period CEU’s
- Educated customers on Eye on Water (Total: 637 signed up).
- LTE endpoints (Total: 1821 installed).
- Conducted monthly meter reads.
- Serviced water tank at Coaster Properties Building (designated Red Cross emergency resource).
- Daily reads and checks completed at PW yard, Filter plant and City Hall.
- Completed weekly locates and work orders.
- Performed standby and callout duties.
- Notified multiple users of water leaks and high use.
- Working with Cannon Beach Electric to install AC power to SCADA (*Supervisory Control and Data Acquisition*) at North Reservoir.
- Entered LTE data into Beacon and Caselle.
- Weather data collected and posted.

Parks

- Whale Park is complete
- Both tennis courts striped and ready for pickle ball and two nets are ready
- City flower baskets have been installed
- The new pad for the miniature pocket park on Larch Street has been poured and a new bench should be added next week. This is on a piece of city property between the Waves and Webb’s on the ocean front
- 38 Purple Martins has been counted in the houses at the ponds

Roads & Storm

- Right-of-way mowing
- Sign replacement and washing throughout town
- Storm improvements to Center Street and Pacific, 2 catch basins and 80 feet of 8 inch 3034 PVC pipe
- Storm improvements to Warren Way and the lawn in front of the Tolovana Inn. Installed a catch basin and 70 feet of 6 inch pipe and at least 13 yards of topsoil to fill in ditch and make lawn level

Wastewater

- Matanuska Pump Station building under construction continued
- Annual treatment plant sensor monitors serviced and calibrated
- Begin work on replacement of check valves at Matanuska
- Demo a push camera in several areas in town
- Tested wet well alarm systems and cleaned equipment at several pump stations.
- Forklift training
- Work with Sopko Welding to install fuel tank vents to Matanuska's new generator. Plumb them through the roof
- Mow dikes in wetlands

Emergency Management – June

- Assisted with Community Bulletin deployment – Improved results and feedback driving progress
- Sent out important message on city web site and social media -FB
- Wayfinding Wednesday –June 1st
- North Tank Radio shelter building – completed
 - Back up Battery and Generator progress
- Inventory community barrels in all cache sites
 - Reworking Barrel process for increased accountability
- Move forward with improving the Tsunami Evacuation maps
 - Toured entire city with DOGAMI to confirm our findings
 - Starting the ordering process to purchase new Tsunami evacuation signs for the city
- Communications and Coordination with Clatsop Plan (Clatsop County) - Cascadia Raising 2022
 - Senior Staff participated with CR-22 county exercise
- Awarded a large grant from the State/Fed for Cache Site development- Planning development for grant
 - Scheduled to begin groundbreaking Later May
 - Measured progress with TANGO cache site at 90% complete
 - Moving to OSCAR cache site for start up
- Background research and future development of Tsunami -Costal Sirens
 - Developed a plan for updating the system / Budget for process
 - Plan development for moving forward with July/Aug repairs
- Safety group meeting for city employees
 - Work actions at Public Works Yard -progress
 - Actionable items moved forward – Need electrical completed at PW yard
 - Significant improvement to the P/W yard for safety and storage
- PIO- emergency messaging training for city staff, Police, Fire members
 - Updated on NIXLE platform completed and signed new agreement
 - Coordinated with Police/Fire/EM to improve PIO messaging
 - Training next month for PIO members

- Meeting with VERIZON reps for improved cellular and emergency options
 - New equipment to be delivered to City Hall to improve cellular service bubble
 - Completed Verizon meeting with new direction for city improved infrastructure
- Completed grant process for a SPIRE grant – Submitted to the State
 - Emergency Communications
 - Water trailer
 - Fuel trailer
- Visited Health and Human services in Manzanita
 - Able Readiness 2
 - Cannon Beach is in lock step with state to maximize Mass Care concepts
- Communications Systems have been improved with consolidating radio frequencies to improve consistency and simplicity. Satellite-Cellular-Radio-Data
 - Systems built out – City Hall EOC 85% - Public Work EOC 50%
 - Expected completion with communication plan Fall/Winter 2022
- Landing Zones documented and delivered to county for Mass Care regional document
 - Need for improvements at landing zones with vegetation clearing –(TANGO/OSCAR)

Haystack Rock Awareness Program (HRAP) – June

- Tufted Puffin counts appear to be low this year compared to previous years; highest instantaneous count is 14 – we know of at least one Tufted Puffin lost to Bald Eagle predation
- Black Oystercatcher nest monitoring: pair is incubating second nesting attempt, number of eggs unknown.
- Hosted five in person field trips serving 132 students.
- Hosted a training session for NCLC Cape Falcon Tidepool Ambassador volunteers.
- Three Clatsopworks Interns have been hired and begun working
- Sea Grant Scholar, Lauren Rice, has started her internship this month. She will be working on the framework and creation of an Online Education Center.
- First Pink Seastar and Leather Seastar sightings in 6 years.

Public Safety Report – May 2022

Staffing:	Authorized	Assigned
Sworn	8	8
Code Enforcement	1	1
Admin/Support	2	2
Parking/Information	6	5
Lifeguards	10	10

Station Activity:	May 2022	May 2021
CBPD Walk-in	198	158
CBPD Incoming Phone	298	399
SPD Dispatched Calls	124	76
Overnight Camping Warnings	35	115
Local Security Checks	2946	3650
Parking Citations	13	N/A
Traffic Warnings	182	142
Traffic Citations	32	48
DUII Arrests	0	2
Alarm Responses	8	5
AOA, Including FD	46	39
Citizen Assists	19	21
Transient Contacts	5	5
<u>Total Case File Reports</u>	225	328

Cases of Significance:

Criminal Trespass II:	2 Cases	MIP Marijuana:	1 Case
Criminal Mischief II:	2 Cases	Disorderly conduct:	1 Case
Domestic Disturbance:	1 Case	Theft II:	2 Cases
UUMV Stolen Vehicle:	1 Cases	Hit & Run:	2 Cases
Warrant/Fugitive Arrest:	2 Cases	Missing Persons:	1 Case
Menacing:	1 Case	Fireworks/Lantern:	1 Case
Reckless Endangering:	2 Cases	Suicidal:	1 Case
Suspicious Circumstances	8 Cases		

Traffic Citations:

Driving with Suspended License:	6 Citations	Driving on the Ocean Shore:	2 Citations
Oper. Veh. Using Mobile Device:	6 Citations	Expired Registration:	1 Citations
Failure to Install IID:	1 Citation	No Ops:	2 Citations
No Proof of Insurance:	3 Citations	Reckless Driving:	1 Citation
Throwing Burning Material on Hwy:	1 Citation	Fail to Yield to Pedestrian	2 Citations
Fail to use Seatbelt:	1 Citation	Fail to Obey TCD	1 Citation

Violation of Basic Rule/Speeding: 5 Citations (77/55, 81/55, 37/20, 76/55, 67/55)

Code Enforcement Activities: During this period, **20** municipal code violations were addressed and resolved or pending resolution.