

**CITY OF CANNON BEACH
SIGN PERMIT APPLICATION**

Please fill out this form completely. Please type or print.

Sign Permit #: _____

Applicant Name: Darwin Turner / Cannon Beach Design Co.

Mailing Address: PO Box 488

Email Address: darwin@cannonbeachdesignco.com

Telephone: 503-440-7060

Business Name: Hemlock Love

Telephone: 801-209-5859 - Michael Upwall

Location Address: Sandpiper Square Suite 4

Map No.: ? Tax Lot No.: ?

Sign Description Panel sign above entry door and window lettering.

Is sign freestanding? Yes ☒ No This is going above the entry doors.

Is business part of a mall? ☒ Yes No How many businesses in mall? 7? including upstairs

Lineal Feet of Business Frontage (see definition on reverse side): approx 35' Hemlock Side

Lineal Feet of Site Frontage (see definition on reverse side): approx. 110'

Proposed Sign Dimensions: **Attach scale drawing, showing all structural elements. If affixed to a building please include detailed information on how the sign will be attached.**

Total square feet of sign face area: approx 18' including front windows about 6' back windows Largest letter height: 12" large window "H"

Sign height from ground: approx 7'

Colors: Gold with Black Background on Sign Above Door and Gold, Black and White Lettering on Window

Materials used in sign: 3/4" Wood Sign Panel

Location of sign on property: Above Front Entry for sign panel and on glass windows.

Attach size and dimensions of all other signs located on building or property pertaining to this business.

Application Fees:

Base Sign Fee \$50


Building Permit \$68.88*

Freestanding Fee \$50

City of Cannon Beach
Finance Department

MAR 15 2023

* Minimum fee, may be higher

Applicant Signature: 

Date: 3-10-23

Property Owner Signature: Not Sure

Date: 3-10-23

If the applicant is other than the owner, the owner hereby grants permission for the applicant to act on his/her behalf. Please attach the name, address, phone number, and signature of any additional property owners.

Continue of Reverse Side

Definitions:

“Business frontage” means the lineal frontage of a building or portion thereof devoted to a specific business and having an entrance open to the general public;

“Site frontage” means the length of the property line parallel to and along each public right-of-way;

This information can be made in alternative format as needed for persons with disabilities.

For Staff Use Only:

Maximum Amount of Signage Permitted: _____

Building Permit: Required ☐ Not Required ☒

Date of Planning Department Review: 3/27/2023 By: Robert St. Clair

☒ Permit Granted ☐ Permit Not Granted

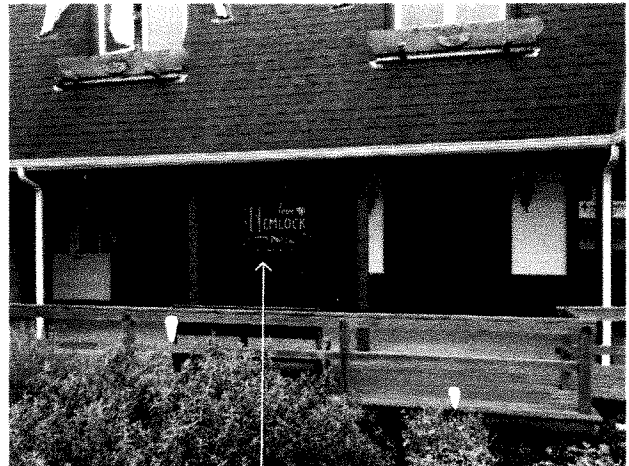
Approved on: 3/27/2023 By: Robert St. Clair

Fee Paid: _____ Receipt No.: _____

Verified By Code Enforcement: _____ Date: _____

The sign will be attached with 2" stainless steel screws to siding above the entry doors.

Front Window



Sign Above Entry Door



Back Parking Lot Window



25"x33"
overall dimensions
For Everything

33"x43"
overall dimensions
for Everything

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Maximum Amount of Signage Permitted: _____

Building Permit: Required Not Required

Date of Planning Department Review: _____ By: _____

Permit Granted Permit Not Granted

Approved on: _____ By: _____

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The sign will be attached with 2” stainless steel screws to siding above the entry doors.

Front Window



33"x43"
overall dimensions
for Everything

Sign Above Entry Door



Back Parking Lot Window



25"x33"
overall dimensions
For Everything



CANNON BEACH COMMUNITY DEVELOPMENT

163 E. GOWER ST.

PO Box 368

CANNON BEACH, OR 97110

MEMORANDUM

**RE: New Sign Permit
Sandpiper Square Suite #4
Permit # SP 23-02**

March 27, 2023

Sign Permit 23-02 was issued to Darwin Turner of Cannon Beach Design Company authorizing the placement of two window decal signs that will be placed on opposite frontages of Sandpiper Square, Suite #4 at 172 N. Hemlock St. The signs authorized by this permit are:

1. One 33 x 44 inch window decal measuring approximately 9.85 square feet that will be on the Hemlock St. facing side of the building.
2. One 25 x 33 inch window decal measuring approximately 5.7 square feet that will be on the Larch St. facing side of the building.

A third sign, measuring approximately 6 square feet is not authorized by this permit as it would share a building frontage with the Hemlock St. facing sign.

The approved window decal signs meet the criteria of Cannon Beach Municipal Code 17.56.030(J)(2): Regulations-Generally, Materials which states:

Signs shall be constructed of wood or have a wood exterior, be painted or etched on a window, or be part of an awning. Signs consisting of other materials must be approved by the Design Review Board.

This permit may be appealed to the City Council by filing an appeal with the City Manager within 14 days of the date of this decision.

Sincerely,

Robert St. Clair
Planner